

MINUTES OF THE MEETING OF THE GOVERNING BOARD OF NSSEO

The May 3, 2017, regular meeting of the NSSEO Governing Board was called to order by President Frank Fiarito, at 7:00 p.m., at the NSSEO Administration, 799 W. Kensington Road, Mt. Prospect, IL 60056. Present were Governing Board Members, Debbi McAtee, Carol Botwinski, Erin Johannesen, Dennis Composto, Janice Krinsky and Anna Klimkowicz.

In attendance from the NSSEO staff were Bryan Bolger, Jill Anderson, Kim Dungan, Beth Oosthuizen, Brian Weems, Nancy Milne, Mary Ann McGinn, Sue Mahoney, Melissa Swanson, Greg Hill, Cathi Ivack, Pam Radford, Danielle Carter, Heather Miehl, Judy Hackett, Julie Jilek, and Cathy Kostecki.

Others in attendance were administrative representatives, Donald Angelaccio, District 23; Marni Johnson, District 214; NSSEA Representatives John Bialek and Mary Cassin; and several NSSEO staff members and observers.

MINUTES OF THE REGULAR AND CLOSED SESSIONS DATED APRIL 5, 2017

It was moved by Anna Klimkowicz and seconded by Erin Johannesen to approve the minutes of the regular and closed sessions dated April 5, 2017. On roll call vote - Ayes: – Composto, Johannesen, Krinsky, McAtee, Klimkowicz, Fiarito and Botwinski. Nays: None.

PUBLIC COMMENT

There was no public comment.

SPOTLIGHT ON NSSEO SHINING STARS

The NSSEO Shining Stars was moved to the end of the meeting due to a schedule conflict.

CONSENT AGENDA

Frank Fiarito asked if there were any items on the consent agenda that the board members wanted to remove for separate consideration. There were none. Consent agenda items consisted of the disbursement list dated May 2017/Voucher #1164; procurement-card automatic payment; personnel transactions dated May 3, 2017; payroll expenditures by fund for the March 30, 2017 and April 13, 2017 payrolls; and non-resident student placement requests.

DISBURSEMENT LIST DATED MAY 2017/#1164

It was moved by Anna Klimkowicz and seconded by Debbi McAtee to approve the disbursement list dated May 2017/Voucher #1164, in the amount of \$1,695,251.22. On roll call vote - Ayes: Johannesen, Composto, Botwinski, Fiarito, Klimkowicz, McAtee and Krinsky. Nays: None.

PROCUREMENT-CARD AUTOMATIC PAYMENT

It was moved by Anna Klimkowicz and seconded by Debbi McAtee to approve the Procurement-Card Automatic Payment of \$16,175.80 to BMO Financial Group on May 10, 2017. On roll call vote – Ayes: Johannesen, Composto, Botwinski, Fiarito, Klimkowicz, McAtee and Krinsky. Nays: None.

PERSONNEL TRANSACTIONS DATED MAY 3, 2017

It was moved by Anna Klimkowicz and seconded by Debbi McAtee to approve the personnel transactions dated May 3, 2017, which included the hiring and termination of staff (a copy of which is made a part of these minutes). On roll call vote – Ayes: Johannesen, Composto, Botwinski, Fiarito, Klimkowicz, McAtee and Krinsky. Nays: None.

PAYROLL EXPENDITURES BY FUND

It was moved by Anna Klimkowicz and seconded by Debbi McAtee to approve the payroll expenditures by fund for the March 30, 2017 and April 13, 2017 payrolls. On roll call vote - Ayes: Johannesen, Composto, Botwinski, Fiarito, Klimkowicz, McAtee and Krinsky. Nays: None.

NON-RESIDENT STUDENT PLACEMENT REQUEST

It was moved by Anna Klimkowicz and seconded by Debbi McAtee to approve the request for placement of non-resident students at Miner and Timber Ridge Schools for the remainder of the 2016-2017 school year with all educational costs to be paid by the students' district of residence. On roll call vote – Ayes: Johannesen, Composto, Botwinski, Fiarito, Klimkowicz, McAtee and Krinsky. Nays: None.

SUPERINTENDENT'S REPORT

NATIONAL/STATE UPDATE

Dr. Hackett provided an update on Federal and State educational/funding issues after her recent visit to Washington. Budgets and state funding continue to be a hot topic.

UPCOMING NSSEO EVENTS

Dr. Hackett shared the upcoming program events: Miner/Kirk Prom will be held on Thursday May 4th; Timber Ridge School Scholarship Golf Outing, May 13th; Retirement Celebration for Cathy Kostecki, May 18th; NSSEO Retirees Celebration, May 25th; Kirk's Walk and Wheel-a-Thon, May 21st; and Miner's Stride for Pride is on May 20th.

NSSEO NOMINATION COMMITTEE TO SELECT BOARD OFFICERS 2017-18

Dr. Hackett stated that a committee needs to be established for the purpose of selecting the nominees for President, Vice President, and Secretary for the NSSEO Board for 2017-2018 with election and term of office for new officers to be held at the June 1st Governing Board meeting. Frank Fiarito and Erin Johannesen volunteered to be on the nomination committee.

NSSEO HUMAN RESOURCES DEPARTMENT UPDATE

POLICY COMMITTEE – FIRST READING

Cathy Kostecki informed the Board the Policy Committee met on Wednesday, May 3rd to review the suggested changes made by PRESS Plus for revisions to the NSSEO Board Policy Manual. The policies will be presented for a second reading and approval at the May 31st Board meeting.

NSSEO BUSINESS DEPARTMENT UPDATE

NSSEO FOUNDATION UPDATE

Julie Jilek stated that the \$700 raised at the NSSEO Garage Sale will be donated to the Foundation. During the summer months the Foundation will begin its strategic planning for the upcoming school year.

INSURANCE COMMITTEE UPDATE/ EBC INSURANCE RENEWAL RATES

Julie Jilek provided an update on NSSEO's medical/dental renewal rates. The current dental renewal rate increase for the Dental PPO plan came in at 0.5% and there was no increase for the Dental HMO plan. The Blue Cross Blue Shield HMO medical renewal rate increase came in at 0.1%. The Blue Cross Blue

Shield PPO medical renewal rate increase was proposed at 7.5%, below the EBC average of 8.5%. It was noted that the Insurance Committee met and recommended implementing plan design changes which resulted in a 5.5% increase for the PPO medical plan.

TREASURER RESOLUTION

Julie Jilek informed the Board that the current Treasurer's Resolution expires July 1, 2017. The two year resolution covers the term commencing on July 1, 2017 and ending on July 1, 2019. The resolution includes designated depositories, brokers/dealers and investment intermediaries.

Upon motion by Anna Klimkowicz and second by Dennis Composto, the NSSEO Governing Board approved the Treasurer Resolution appointing treasurers and depositories, brokers/dealers and investment intermediaries for the term commencing on July 1, 2017 to July 1, 2019. On roll call vote – Ayes: Fiarito, Botwinski, McAtee, Klimkowicz, Composto, Krinsky, and Johannesen. Nays: None.

AT&T BUSINESS LOCAL CALLING AGREEMENTS/E-RATE RIDER/NEXGEN SERVICES

Julie Jilek presented the Board with a one-year contract with AT&T for 14 POTS lines and an E-rate Rider that allows NSSEO to seek discounts in services through the Schools and Libraries Division (SLD) of the Universal Service Fund Administration Company (USAC). The Schools and Libraries (E-rate) Program provides discounts to keep students and library patrons connected to broadband and voice services. Julie also presented a proposal from NexGen Services for the expansion of a Cisco Meraki Wireless Network at Kirk School.

It was moved by Anna Klimkowicz and Debbi McAtee to enter into an agreement with AT&T for a one year term for 14 POTS lines at a monthly cost of \$55/line and to enter into an agreement with NexGen Services for the wireless network at a cost of \$10,745.28 and a cost of cabling not to exceed \$4,403.50. On roll call vote – Ayes: Krinsky, Johannesen, Botwinski, McAtee, Composto, Klimkowicz and Fiarito. Nays: None.

FACILITY PLANNING COMMITTEE UPDATE/RECOMMENDATION

Julie Jilek stated the Facility Planning Committee met on April 5, 2017 to discuss the final architectural candidates for the future gym addition at Timber Ridge School. At the meeting, a recommendation was made by the Committee to move forward with contracting with Ruck Pate for the planning of the Timber Ridge gym project.

It was moved by Anna Klimkowicz and seconded by Frank Fiarito to enter into an Agreement with Ruck Pate for the planning of the Timber Ridge School gym project contingent upon the Board approval of the planning costs. On roll call vote – Ayes: Composto, McAtee, Krinsky, Botwinski, Fiarito, Johannesen and Klimkowicz. Nays: None.

KIRK SCHOOL PLAYGROUND IMPROVEMENT PROJECT – PHASE II

In the spring of 2013, the Kirk parent organization PATHS expressed interest in funding a project to construct a track with fitness stations in the field located on the southwest portion of the Kirk School project. Preliminary plans for the project included a fenced-in perimeter (Phase I) and a compacted crushed limestone base track with fitness equipment in stations along the track (Phase II). In March 2013 the NSSEO Governing Board endorsed the project and approved the plans to start the construction of Phase I. In the fall of 2013, NSSEO went out to bid and Phase I of the project was completed. Since that time the PATHS organization and Kirk School have continued to raise funds for Phase II of the project. While Phase II will be funded through donations, it was recommended that the engineering services be funded through the NSSEO budget as done in Phase I. At this time there are sufficient funds in the budget to cover these engineering services.

A motion was made by Anna Klimkowicz and seconded by Frank Fiarito to enter into an agreement with ESI consultants for consulting and engineering services for Phase II of the Kirk School Playground Improvement project at a cost not to exceed \$18,200 and granted permission to go out for bid on the

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project. On roll call vote – Ayes: Klimkowicz, Krinsky, Composto, Johannesen, Fiarito, McAtee and Botwinski. Nays: None.

NSSEO SHINING STARS

NSSEO honored 3 (three) Eagle Scouts from the area, Jacob Taylor, Troop 66; Jeremy Ames, Troop 95; and Zachary Miller, Troop 159 for their planning efforts, fundraising and extensive hard work which supports NSSEO students. A short presentation was shown of each Eagles Scout's project completed.

Sunrise Lake Outdoor Educational Center – Jacob Taylor

Jacob constructed fire pits at SLOEC that will be used for many years to come by student groups making meals and enjoying S'mores.

Kirk School – Jeremy Ames

Jeremy designed and built a catapult and archery equipment that enables students at Kirk School with limited upper extremity mobility and strength to participate in throwing and archery activities. The equipment greatly enhanced the Physical Education program at Kirk with creative recreational activities and games.

Timber Ridge School – Zachary Miller

Zachary designed a space allowing students the additional opportunity to learn about sportsmanship, strategy and cooperation by installing giant chessboards out by the playground. The space has given the Chess Club a unique space to practice and the opportunity for other students to learn chess and checkers during recess.

INFORMATION ITEMS

The following items were presented: SLOEC Sunset News; Arlington Heights Patrol Officers' Association; Professional Development Highlights; Position Vacancies / Current FTE Enrollment; Activity Fund Report; NSSEO Health Insurance, TRS and IMRF wire transfers; and Third Quarter Financial Report.

NEW BUSINESS

No new business.

CLOSED SESSION

At 8:13 p.m. it was moved by Erin Johannesen and seconded by Carol Botwinski to convene into closed session for the purpose of discussing collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees. [5 ILCS 120/2(c) (2)].

Also for the purpose of discussing the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity. [5 ILCS 120/2(c) (1)]

On roll call vote – Ayes: Klimkowicz, Fiarito, Krinsky, Johannesen, Composto, Botwinski and McAtee. Nays: None.

Debbi McAtee left the meeting at 8:45 pm.

REGULAR SESSION

Frank Fiarito directed the Board out of closed session and back to regular session at 9:04 p.m.

On roll call vote – Ayes: Botwinski, Johannesen, Fiarito, Composto, Krinsky and Klimkowicz. Nays: None.

ADJOURNMENT

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It was moved by Anna Klimkowicz and seconded by Janice Krinsky to adjourn the May 3, 2017, regular meeting of the NSSEO Governing Board at 9:05 p.m. On roll call vote – Ayes: Composto, Johannesen, Krinsky, Klimkowicz, Fiarito and Botwinski. Nays: None.

Carol Botwinski, Secretary

Frank Fiarito, President

/lm

brdmtg 5.31.17
minutes of 5.3.17

PERSONNEL TRANSACTIONS

May 3, 2017 MINUTES

DAC	Name	Position	Description	Effective Date
EXTRA DUTY				
DHH HS Hersey	PAGANO, JAMIE LEE	Speech Language Pathologist	Coach Deaf Ed Volleybal	3/14/1947
DHH HS Hersey	KLEIN, CANDACE CORTS	Signing Classroom Aide	Volley Ball/Hobby Club/ Bus Duty	3/2/2017
DHH Middle MacArthur	HARRIS, DANA COLLEEN	Educational Interpreter	Interpreter for various after school activities	2016-17
Kirk School	OATES, VICKI L	Classroom Aide	Soccer Skills Coach	1/3/2017
Kirk School	MCGUINNESS, CAROLINE	LBS1	Gross Motor Skills	1/3/2017
Kirk School	FITZNER, BELINDA A	Interpreter Assistant	1:1 Bus Aide	1/3/2017
Kirk School	SANCHEZ, MONICA KRISTEN	Classroom Aide	After Hours Behavior Support	1/3/2017
Kirk School	MURZYN, SARA A	Nurse	After School Motor Group Nurse Aide	2016-17
Miner School	ROGERS, KIMBERLY ANN	Classroom Aide	1:1 Bus Aide	4/3/2017
Miner School	CALVERT, KRISTEN	LBS1	Mini Grant-Spring Special Event	2/17/2017
Miner School	SOLINSKI, MARINA A	Classroom Aide	1:1 Bus Aide	4/17/2017
Miner School	RANDOLPH, DANIEL RANDALL	Classroom Aide	1:1 Bus Aide	4/19/2017
Timber Ridge School	ORTIZ, MARCO ANTONIO	Bilingual Assistant	After School Supervision	3/1/2017
Timber Ridge School	NAKIC, THOMAS I	Classroom Aide	Bus Aide	4/3/2017
Timber Ridge School	FOX, MARY LYNN	STEM Teacher	Maker Space Club	12/8/2016
Timber Ridge School	JORDAHL, CHANDLER LEE	LBS1	After School Supervision	3/22/2017
Timber Ridge School	PETERSON, BARBARA J	Substitute Teacher	Homebound Teacher-D59	4/4/2017
Timber Ridge School	KAMINSKY, JODY MILNE	LBS1	After School Supervision	4/3/2017
Timber Ridge School	MORAN, TERRY	Substitute Classroom Aide	After School Supervision	4/3/2017
Timber Ridge School	GUIFFRE, STEPHANIE M	Classroom Aide	After School Supervision	4/4/2017
Timber Ridge School	KOWALSKI, ALEXANDER CONRAD	Classroom Aide	Bus Aide	4/4/2017
Timber Ridge School	CERNIGLIA, MATTHEW DOMINICK	Classroom Aide	D/HH Suburban Driver	4/17/2017
Timber Ridge School	MATHY, KEVAN C	Hallway Assistant	D/HH Suburban Driver	4/4/2017
NEW HIRE ASSIGNMENT				
Miner School	Herman, Michael v	Signing Classroom Aide	New Position	4/17/2017
Timber Ridge School	Guiffre, Stephanie	Classroom Aide	Vacant	4/3/2017

DAC	Name	Position	Description	Effective Date
STAFF TERMINATION				
DESC	Rojas, Gloria	Speech Language Pathologist	Retirement-No NSSEO Benefits	6/9/2017
Kirk School	BALIKOV, JENNIFER ROSE	LBS1	Resignation Received	6/9/2017
Kirk School	BERGMAN, JUDITH	Classroom Aide	Retirement-No NSSEO Benefits	10/1/2017
Kirk School	COMPIANI, LORI ANN	Nurse	Resignation Received	6/9/2017
Kirk School	LEFEVRY, JOANNE	Classroom Aide	Retirement-No NSSEO Benefits	6/9/2017
Miner School	ANDERSEN, ARLENE	Classroom Aide	Retirement-No NSSEO Benefits	6/9/2017
Miner School	FLEMMING-FREDERICK, BARBARA	Occupational Therapist	Retirement-No NSSEO Benefits	6/9/2017
Timber Ridge School	MARINO, STEVEN	Classroom Aide	Accepted another position	4/20/2017
STATUS CHANGE				
Kirk School	MARSKI, SUSAN B	Classroom Aide	Retirement Increase 6%	2016-17
Miner School	CALLAHAN, RYAN LOCKE	LBS1	From: Active To FMLA	4/13/2017